

# Six Sigma Green Belt Training Course Contents



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| <p><b>Six Sigma Overview</b></p> <ul style="list-style-type: none"> <li>What is Six Sigma ?</li> <li>DMAIC Introduction</li> <li>Implementing Six Sigma</li> <li>Project Selection</li> </ul>  | <p><b>Analyse</b></p> <ul style="list-style-type: none"> <li>Overview</li> <li>Process Analysis <ul style="list-style-type: none"> <li>Process Mapping</li> <li>Value Added Analysis</li> </ul> </li> <li>Focused Problem Statement</li> <li>Identifying Potential Causes</li> <li>Cause and Effect Diagram</li> <li>5 Why's</li> <li>Verifying Causes</li> <li>Normal Distribution <ul style="list-style-type: none"> <li>p-value</li> <li>Testing for Normality</li> </ul> </li> <li>Hypothesis Testing <ul style="list-style-type: none"> <li>t-test (two-sided)</li> <li>Chi-Sq test</li> </ul> </li> <li>Regression Analysis <ul style="list-style-type: none"> <li>Simple Linear Regression</li> </ul> </li> <li>Design of Experiments <ul style="list-style-type: none"> <li>Full Factorial Designs</li> </ul> </li> <li>Analyse Review</li> </ul> |
| <p><b>Define</b></p> <ul style="list-style-type: none"> <li>Overview</li> <li>Team Project Charter <ul style="list-style-type: none"> <li>Business Case</li> <li>Problem Statement</li> </ul> </li> <li>High Level Process Map (SIPOC)</li> <li>Voice of the Customer <ul style="list-style-type: none"> <li>Kano Model</li> <li>Critical to Quality Characteristics</li> </ul> </li> <li>Stakeholder Planning</li> <li>Define Review</li> </ul>   |   |
| <p><b>Measure</b></p> <ul style="list-style-type: none"> <li>Overview</li> <li>Identifying and Selecting Measures <ul style="list-style-type: none"> <li><math>Y=f(X)</math></li> </ul> </li> <li>Types of Data</li> <li>Introduction to Minitab</li> <li>Basic Statistics and Normal Distribution</li> <li>Data Collection Plan</li> <li>Operational Definition</li> <li>Sampling</li> <li>Sample Size Calculation</li> <li>Measurement Systems Analysis <ul style="list-style-type: none"> <li>Gauge R&amp;R Study</li> <li>Linearity and Bias Study</li> <li>Attribute Agreement Analysis</li> </ul> </li> <li>Visualising Data Using Minitab <ul style="list-style-type: none"> <li>Understanding Variation</li> <li>Time Series Plots</li> <li>Frequency Plots</li> <li>Stratification</li> <li>Scatter Plots and Correlation</li> <li>Pareto Charts</li> </ul> </li> <li>Statistical Process Control <ul style="list-style-type: none"> <li>Individuals Charts</li> <li>Interpreting Patterns in Control Charts</li> <li>Xbar R Charts</li> </ul> </li> <li>Process Capability <ul style="list-style-type: none"> <li>Process Sigma Calculation - Discrete Data</li> </ul> </li> <li>Measure Review</li> </ul> | <p><b>Improve</b></p> <ul style="list-style-type: none"> <li>Overview</li> <li>Generating Potential Solutions <ul style="list-style-type: none"> <li>Creativity Techniques</li> </ul> </li> <li>Evaluating and Selecting Solutions</li> <li>Validating Solutions</li> <li>Piloting</li> <li>Risk Analysis - FMEA</li> <li>Implementation Planning</li> <li>Improve Review</li> </ul>  |
|  | <p><b>Control</b></p> <ul style="list-style-type: none"> <li>Overview</li> <li>Process Control Plan</li> <li>Standardisation</li> <li>Process Monitoring <ul style="list-style-type: none"> <li>Review of Control Charts</li> <li>Charts for Discrete Data</li> </ul> </li> <li>Evaluating Results</li> <li>Project Closure</li> <li>Control Review</li> </ul>  |

Note: Course contents may be modified to suit participants' experience and client specific requirements.

# Lean Six Sigma Green Belt Training Course Contents



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| <p><b>Six Sigma Overview</b></p> <p>What is Lean Six Sigma ?<br/>         DMAIC Introduction<br/>         Comparison of DMAIC and Kaizen<br/>         Implementing Lean Six Sigma<br/>         Project Selection</p>  | <p><b>Analyse</b></p> <p>Overview<br/>         Process Analysis<br/>             Process Mapping<br/>             Value Added Analysis<br/>             Takt Time Analysis<br/>             Identifying Bottlenecks<br/>             Waste Walk<br/>         Focused Problem Statement<br/>         Identifying Potential Causes<br/>         Cause and Effect Diagram<br/>         5 Why's<br/>         Verifying Causes<br/>         Normal Distribution<br/>             p-value<br/>             Testing for Normality<br/>         Hypothesis Testing<br/>             t-test (two-sided)<br/>             Chi-Sq test<br/>         Regression Analysis<br/>             Simple Linear Regression<br/>         Introduction to Design of Experiments<br/>         Analyse Review</p> |
| <p><b>Define</b></p> <p>Overview<br/>         Team Project Charter<br/>             Business Case<br/>             Problem Statement<br/>         High Level Process Map (SIPOC)<br/>         Voice of the Customer<br/>             Critical to Quality Characteristics<br/>         Stakeholder Planning<br/>         Define Review</p>   |   |
| <p><b>Measure</b></p> <p>Overview<br/>         Value Stream Mapping<br/>         Identifying and Selecting Measures<br/>             <math>Y=f(X)</math><br/>         Types of Data<br/>         Introduction to Minitab<br/>         Basic Statistics and Normal Distribution<br/>         Data Collection Plan<br/>         Operational Definition<br/>         Sampling<br/>         Sample Size Calculation<br/>         Measurement Systems Analysis<br/>             Gauge R&amp;R Study<br/>             Attribute Agreement Analysis<br/>         Visualising Data Using Minitab<br/>         Understanding Variation<br/>             Time Series Plots<br/>             Frequency Plots<br/>             Stratification<br/>             Scatter Plots and Correlation<br/>             Pareto Charts<br/>         Statistical Process Control<br/>             Individuals Charts<br/>             Interpreting Patterns in Control Charts<br/>             Xbar R Charts<br/>         Process Capability<br/>             Process Sigma Calculation - Discrete Data<br/>         Measure Review</p> | <p><b>Improve</b></p> <p>Overview<br/>         Generating Potential Solutions<br/>             Creativity Techniques<br/>             Introduction to Cell Design<br/>             Standard Work<br/>             5S<br/>         Evaluating and Selecting Solutions<br/>         Validating Solutions<br/>         Piloting<br/>         Risk Analysis - FMEA<br/>         Mistake Proofing (Poka Yoke)<br/>         Implementation Planning<br/>         Improve Review</p>   |
|   | <p><b>Control</b></p> <p>Overview<br/>         Process Control Plan<br/>         Standardisation<br/>         Process Monitoring<br/>             Visual Process Management<br/>             Review of Control Charts<br/>             Charts for Discrete Data<br/>         Evaluating Results<br/>         Project Closure<br/>         Control Review</p>  |

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| <p><b>Six Sigma Overview</b><br/>         What is Six Sigma ?<br/>         DMAIC Introductor<br/>         Implementing Six Sigma<br/>         Project Selection</p>  | <p>Identifying Potential Causes<br/>             Cause and Effect Diagram<br/>             5 Why's<br/>         Verifying Causes<br/>         Normal Distribution<br/>             Central Limit Theorem<br/>             p-value<br/>         Testing for Normality<br/>             Dealing with Non-Normal Data<br/>         Multi-Vari Analysis<br/>         Hypothesis Testing<br/>             t-test (one and two-sided)<br/>             Paired t-test<br/>             ANOVA - comparing means<br/>             ANOVA - comparing variances<br/>             Chi-Sq test<br/>             Non-Parametric Tests<br/>             Power and Sample Size<br/>         Regression Analysis<br/>             Simple Linear Regression<br/>             Multiple Linear Regression<br/>             Curvilinear Regression<br/>             Regression with Discrete X's<br/>             Logistic Regression<br/>         Design of Experiments<br/>             Full Factorial Designs<br/>             Fractional Factorial Designs<br/>             Screening Experiments<br/>             Multi-Level Factorials<br/>         Response Surface Methodology<br/>         Analyse Review</p> |
| <p><b>Define</b><br/>         Overview<br/>         Team Project Charter<br/>             Business Case<br/>             Cost of Poor Quality<br/>             Problem Statement<br/>         High Level Process Map (SIPOC)<br/>         Voice of the Customer<br/>             Kano Model<br/>             Critical to Quality Characteristics<br/>         Stakeholder Planning<br/>         Define Review</p>  |  |
| <p><b>Measure</b><br/>         Overview<br/>         Identifying and Selecting Measures<br/>             Y=f(X)<br/>         Types of Data<br/>         Introduction to Minitab<br/>         Basic Statistics and Normal Distribution<br/>         Data Collection Plan<br/>         Operational Definition<br/>         Sampling<br/>         Sample Size Calculation<br/>         Measurement Systems Analysis<br/>             Gauge R&amp;R Study<br/>             Linearity and Bias Study<br/>             Attribute Agreement Analysis<br/>         Visualising Data Using Minitab<br/>             Understanding Variator<br/>             Time Series Plots<br/>             Frequency Plots<br/>             Stratification<br/>             Scatter Plots and Correlation<br/>             Pareto Charts<br/>         Statistical Process Control<br/>             Individuals Charts<br/>             Interpreting Patterns in Control Charts<br/>             Xbar R Charts<br/>         Process Capability<br/>             Cp/Cpk<br/>             Process Sigma Calculation - Discrete Data<br/>             Process Sigma Calculation - Continuous Data<br/>         Measure Review</p> | <p><b>Improve</b><br/>         Overview<br/>         Generating Potential Solutions<br/>             Creativity Techniques<br/>         Evaluating and Selecting Solutions<br/>         Validating Solutions<br/>         Risk Analysis - FMEA<br/>         Piloting<br/>         Implementation Planning<br/>         Improve Review</p>  |
| <p><b>Analyse</b><br/>         Overview<br/>         Process Analysis<br/>             Process Mapping<br/>             Value Added Analysis<br/>         Focused Problem Statement</p>  | <p><b>Control</b><br/>         Overview<br/>         Process Control Plan<br/>         Standardisation<br/>         Process Monitoring<br/>             Review of Control Charts<br/>             Charts for Discrete Data<br/>             EWMA Charts<br/>             Recalculating Control Limits<br/>             Out of Control Action Plans<br/>         Evaluating Results<br/>         Project Closure<br/>         Control Review</p>  |
|  | <p>Introduction to Design for Six Sigma</p>  |

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| <p><b>Define</b><br/>         Overview<br/>         Team Project Charter<br/>         Business Case<br/>         Cost of Poor Quality<br/>         Problem Statement<br/>         Product Family Matrix<br/>         High Level Process Map (SIPOC)<br/>         Voice of the Customer<br/>         Kano Model<br/>         Critical to Quality Characteristics<br/>         Stakeholder Planning<br/>         Define Review</p>   |   |
| <p><b>Measure</b><br/>         Overview<br/>         Value Stream Mapping<br/>         Identifying and Selecting Measures<br/> <math>Y=f(X)</math><br/>         Types of Data<br/>         Introduction to Minitab<br/>         Basic Statistics and Normal Distribution<br/>         Data Collection Plan<br/>         Operational Definition<br/>         Sampling<br/>         Sample Size Calculation<br/>         Measurement Systems Analysis<br/>         Gauge R&amp;R Study<br/>         Linearity and Bias Study<br/>         Attribute Agreement Analysis<br/>         Visualising Data Using Minitab<br/>         Understanding Variator<br/>         Time Series Plots<br/>         Frequency Plots<br/>         Stratification<br/>         Scatter Plots and Correlation<br/>         Pareto Charts<br/>         Statistical Process Control<br/>         Individuals Charts<br/>         Interpreting Patterns in Control Charts<br/>         Xbar R Charts<br/>         Process Capability<br/>         Cp/Cpk<br/>         Process Sigma Calculation - Discrete Data<br/>         Process Sigma Calculation - Continuous Data<br/>         Overall Equipment Effectiveness (OEE)<br/>         Measure Review</p> | <p><b>Improve</b><br/>         Overview<br/>         Generating Potential Solutions<br/>         Creativity Techniques<br/>         Push vs Pull Systems<br/>         Cell Design<br/>         Balancing Workload<br/>         Standard Work<br/>         5S<br/>         Setup Reduction<br/>         Total Productive Maintenance (TPM)<br/>         Evaluating and Selecting Solutions<br/>         Validating Solutions<br/>         Risk Analysis - FMEA<br/>         Mistake Proofing (Poka Yoke)<br/>         Piloting<br/>         Implementation Planning<br/>         Improve Review</p>  |
| <p><b>Analyse</b><br/>         Overview<br/>         Process Analysis<br/>         Process Mapping<br/>         Value Added Analysis<br/>         Time and Work Analysis<br/>         Work Flow (Spaghetti Diagrams)<br/>         Takt Time Analysis<br/>         Identifying Bottlenecks<br/>         Waste Walk</p>  | <p><b>Control</b><br/>         Overview<br/>         Process Control Plan<br/>         Standardisation<br/>         Process Monitoring<br/>         Visual Process Management<br/>         Review of Control Charts<br/>         Charts for Discrete Data<br/>         EWMA Charts<br/>         Recalculating Control Limits<br/>         Out of Control Action Plans<br/>         Evaluating Results<br/>         Project Closure<br/>         Control Review</p>  |

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